

London Britain Township
Board of Supervisors Meeting
10/27/25 approved 11/10/25 BOS mtg

Aileen Parrish, Chairman of the Board of Supervisors, opened the Board of Supervisors meeting at 7:01PM. In attendance were Supervisors Bruce Yost, Brian Sachs, Secretary Carolyn Matalon, Supervisor of Parks and Open Space Adam Brady, Treasurer Nette Stejskal and Planning Commission members Bill Maslanka, Les and Stephanie Town and Don Morgan.

Salt Bid

Nette Stejskal opened the Salt bids packages received from Cargill, Morton Salt, Eastern Salt and Compass Minerals. No bids received from Cargill and Compass Minerals.

Morton Salt- bid bond received \$90.00 per ton/\$63,000 total -plant

\$90.37per ton// \$63,259 total-delivered

Eastern Salt- bid bond received \$83.90 per ton/\$58,730 total-plant

\$83.90 per ton/\$58,730 total-delivered

Brian Sachs made a motion to award the Salt bid to Eastern Salt at a cost of \$83.90 per ton plant and delivered. Bruce Yost seconded and the motion carried unanimously.

Bruce Yost made a motion to close the meeting at 7:09pm. Brian Sachs seconded and the motion carried unanimously.

Aileen Parrish, Chairman of the Board of Supervisors, opened the Ordinance Hearing at 7:10PM. In attendance were Supervisors Bruce Yost, Brian Sachs, Secretary Carolyn Matalon, Supervisor of Parks and Open Space Adam Brady, Treasurer Nette Stejskal and Planning Commission members Bill Maslanka, Les and Stephanie Town and Don Morgan.

Ordinance #25-3 Supervisor Salary

Aileen Parrish read Ordinance #25-3, which is an Ordinance establishing the compensation of the Board of Supervisors of London Britain Township.

The annual compensation of the members of the Board of Supervisors shall be in the maximum amount as permitted by applicable laws of the Commonwealth of Pennsylvania as the same may be amended from time to time and/or as the population of the Township increases as determined by the Federal census all in accordance with the laws of the Commonwealth of Pennsylvania. As of the date of the enactment of this Ordinance, and with the population of London Britain Township being not more than 4,999 individuals, the compensation for each newly elected Supervisor is set at \$3,145.00 per annum with said salary being automatically amended to the maximum amount as permitted by law without the necessity of further ordinance adoption. Said salary shall be payable monthly or quarterly as determined by the Board of Supervisors.

Bruce Yost made a motion to close the hearing at 7:16pm. Brian Sachs seconded and the motion carried unanimously.

Aileen Parrish, Chairman of the Board of Supervisors, opened the Board of Supervisors meeting at 7:16PM. In attendance were Supervisors Bruce Yost, Brian Sachs, Secretary Carolyn Matalon, Supervisor of Parks and Open Space Adam Brady, Treasurer Nette Stejskal and Planning Commission members Bill Maslanka, Les and Stephanie Town and Don Morgan.

Ordinance #25-3- Aileen Parrish made a motion to adopt Ordinance #25-3 as read. Bruce Yost seconded and the motion carried unanimously.

New Business

Avondale Fire Co- Avondale Fire Company President Guy Swift, along with Fire Chief Steven Cole Jr., discussed the organization's 2026 funding request with the London Britain Township Board of Supervisors. A review of their fire and EMS budget, career and volunteer staffing requirements, fire apparatus, and a proposed merger with WGFC were among the topics addressed.

Resolution# 25-20 Emergency Operations Plan (EOP) plan-

Aileen Parrish read Resolution#25-20 which adopts the emergency operations plan of London Britain Township. The municipality has prepared an emergency operations plan to provide prompt and effective emergency response procedures to be followed in the event of a major emergency or disaster.

Brian Sachs made a motion to adopt the Resolution as presented. Aileen Parrish seconded and the motion carried unanimously.

Zoning Hearing fee for Massi Zoning hearing held on 4/1/25- A \$540 check for Zoning Hearing fees from Mr. and Mrs. Massi was returned for insufficient funds. Letters requesting payment were sent on 4/16/25 and 5/14/25, but no response was received. The Board of Supervisors has directed Township Attorney Tom Oeste to send a letter requesting payment.

Windsor Wastewater Treatment Plant (WWTP)

Three Windsor groundwater wells are tested quarterly, with results submitted to DEP. The Township will test the water at each Windsor Lot (a total of 16 lots) as part of the ongoing permit process. The Wastewater Engineer will provide the Township with details on costs and procedures.

Old Business

Joseph Kamertz Scout project- Joseph Kamertz shared an update about the planned Scout project at Nichol Park. The group talked about creating a 20-foot diameter brick circle around the flagpole, as well as the brick pattern to use. Eagle Scouts are expected to finish the project in one or two weekends over the next several months. Bruce Yost proposed approving the project with an amount not to exceed \$1600. Brian Sachs supported the motion, and the motion carried unanimously.

Bamboo update Chesterville Rd bamboo- Bruce Yost received a proposal to cut back the bamboo 10–20 feet from the road to about 10 feet high. The two-day project will cost \$7,500 (\$3,750 per day), split equally among the three property owners at \$2,500 each, with no expense to the Township. The Township attorney will notify the property owners by letter.

Aileen Parrish moved to approve the proposed project and have Attorney Tom Oeste, Supervisor Bruce Yost, and Zoning Officer Dave Gargula coordinate the execution of the remediation plan for bamboo with the three Chesterville Rd property owners. Brian Sachs seconded, and the motion carried unanimously.

PECO update – Bruce Yost noted that while searching for bamboo removal companies he inquired about the cost of having a dedicated tree trimming crew (during the off-season), address vegetation growth in our Township on our ~40 miles of roads - to not only help citizens - but PECO as well. The cost would be \$3750 per day with estimated completion of the most urgent work (~10% of total) completed in 10 days.

Bruce Yost contacted the designated government representative at PECO via email. In addition, he will inquire regarding possible grant and funding opportunities for the project.

Meeting Hall celebration- The Board discussed having an open house at the newly renovated Township Meeting Hall in December. When finalized, scheduled dates will be posted on the Township website and Facebook page.

300th Township Celebration – The Board considered placing a plaque by the newly planted trees at Nichol Park and discussed holding the celebration annually or bi-annually, as well as additional sale options for 300th celebration t-shirts and pins.

Meeting Minutes

10/13/25 Board of Supervisors Meeting

Brian Sachs made a motion to approve the minutes of 10/13/25 as presented. Aileen Parrish seconded and the motion carried unanimously.

Treasurer's Report

Treasurer Nette Stejskal presented the 10/27/2025 Treasurers Report (report attached) Bills over \$1,000:

Oxford Cabinetry	\$11,196.50	Alger Oil	\$1269.50
BIU	\$1602.00	D Gargula	\$3307.50
JC Ward Const.	\$1700.00	Pennoni	\$11,635.25
BMO	\$3740.16	LDN Landscape.	\$3,600.00
Water Crest Farm	\$2,520.00	Walton Water	\$1223.46
D.E. Gemmill	\$20,858.76	Commonwealth PA	\$2,500.00

General Fund

Chairman Parrish made a motion to approve the ACH payments of the DVRFA Loan interest and principal, payroll taxes, payroll deductions, Pcard purchases and bank fees from the General Fund. Brian Sachs seconded and the motion carried unanimously.

Chairman Parrish made a motion to approve M&T Bank checks# 17131-17164 from the General Fund. Brian Sachs seconded and the motion carried unanimously.

Chairman Parrish made a motion to pay bills with checks# 10182-10212 noting that ck# 10181 is void from the PLGIT General Fund bank account. Brian Sachs seconded and the motion carried unanimously.

Chairman Parrish made a motion to approve the transfers from the General Fund to the Park Fund, Open Space Fund and Capital Fund for 2025 Real Estate taxes; to the Park Fund for reservations; to the Sewage Fund for fees collected and to the Miscellaneous Escrow Account. Brian Sachs seconded and the motion carried unanimously.

Park Fund

Chairman Parrish made a motion to pay bills with checks# 3107-3113 from the Park Fund. Brian Sachs seconded and the motion carried unanimously.

Chairman Parrish made a motion to approve the transfer to the General Fund from the Park Fund. Brian Sachs seconded and the motion carried unanimously.

Open Space Fund

Chairman Parrish made a motion to approve the transfer to the General Fund from the Open Space Fund. Brian Sachs seconded and the motion carried unanimously.

Windsor Sewage Fund- Chairman Parrish made a motion to approve checks# 1548-1553 from the Windsor Sewage Fund. Brian Sachs seconded and the motion carried unanimously.

Capital Fund- Aileen Parrish made a motion to approve the transfer to the General Fund from the Capital Fund. Brian Sachs seconded and the motion carried unanimously.

Highway Fund

Chairman Parrish made a motion to pay bills with checks# 7267-7274 from the Highway Fund. Brian Sachs seconded and the motion carried unanimously.

Aileen Parrish made a motion to approve the transfer to the General Fund from the Highway Fund. Brian Sachs seconded and the motion carried unanimously.

Business from the Floor none

Adjournment

There being no further business, Brian Sachs made a motion to adjourn the meeting at 10:08pm. Supervisor Aileen Parrish seconded and the motion carried unanimously.